Merchant Application Instructions

Please read the following instruction in order to get fast approval and to avoid delays to your merchant application.

- Please complete sections 1-5 & 8 to the best of your knowledge, Section 6,7 & 9 are for office use only, Please leave those blank.
- Fields that you are not sure about leave blank please don't type N/A.
- Section 10 need to be signed by the owner, If there are 2 owners both of them need to sign

(there is room for 2 signatures), also please sign the **Personal Guarantee** section

• Please sign the confirmation page (last Page)

_

In addition to the application please send us a copy of the following items:

- Voided check Or Bank letter
- One of the following documents: Business licenses, Article of Incorporation, LLC paper, DBA or a Sellers

Permit

- One of the following documents: Driver licenses, ID or passport
- One of following: Website or marketing materials

Fax the complete application along with the above documents to: 904-212-0556 Attn: New Accounts / High Risk

For any questions please contact sales@salemanager.com.

We are looking forward to serve you and thank you for your business.

Sale	s Office	Print Sa	ales Rep Name_				Sales ID#_			_		
Merchant Number Sales Rep. Signature					Phone #							
			I.	BUS	INES	SINFORMA	ATION			Page I of 4		
Clie	ent's Business Name (Doing Business A	4 <i>s):</i>				Client's Cor	porate/Legal Name (Use Als	so For Head	dquarter's In	formation):		
Bu	siness Address:					Billing Addr	ress (If Different Than Locati	on Address	s):			
City	y:		State:	Zip:		City:			State:	Zip:		
Loc	cation Phone #:	Location	n Fax #:			Contact Nar	ne:					
Bu	siness E-mail or Website Address:					Contact Fax	t # / E-mail Address:					
Cu	stomer Service Phone #:					Contact Pho	one #:					
Sei	nd Retrieval Requests to: ☐ Business L	ocation.	☐ Corp/Lega	l Locati	on	Send Mercha	nt Monthly Statement to:	Business I	_ocation □	Corp/Legal Location		
	NDIVIDUAL/SOLE PROPRIETORSHIP: State	e in which	n Certificate of									
<u>ا</u> ا	Assumed Name Filed:		State:	-			ATION (501C) State:			Federal, State, Local)		
						RNATIONAL ORGA	INIZATION		IITED LIABILI			
	CORPORATION – CHAPTER S, C State	:			Locat	tion Filed:		СО	MPANY S	State Filed:		
□Ν	MEDICAL OR LEGAL CORPORATION State	:			□ ASSC	OCIATION/ESTATE	TRUST State Filed:		RTNERSHIP	State Filed:		
SIC	C/MCC:											
Sic	J/MCC:											
_	2. ADDITIO	NAL	CREDIT	/ SIT	E SUI	RVEY INFO	RMATION - ALL	MERCH	IANTS			
Are	e you using a Vendor?											
	Zone: ☐ Business District ☐ Inc											
		Home	☐ Shopping			ir Previous Proce eck Reason For L	essor:					
	☐ Mixed ☐ Apartment ☐	Isolated					Terminated ☐ Other:					
	How many employees: How many registers / Terminals:				Ма	nil / Telephone	e Order / Business to (All Questions must			et Information		
	Is proper license visible? Yes				1 Wh	at % of total sales	s represent business to bus			oneumer).		
							ss% + Business to	•		•		
6.	Where is the merchant name displayed	d at the s	ite?				sales represent business to					
	☐ Window ☐ Door ☐ Store F	ront					ss% + Business to	,		,		
	Merchant Occupies: Ground Floor						me from transaction to delive			-		
	# of Floors/Levels: \[\Boxed{1} \Boxed{1} \Boxed{2}-4 \Boxed{1} \Boxed{5}-	·10 🗆 1	1+				3-14 days% + 15-30 da					
9.	Remaining Floor(s) Occupied by: Residential Commercial Con	nbination				-	Network sales are deposited	-		/s = 100/0		
10.	Approximate Square Footage:						ate of delivery \square Other (sp	. ,				
	□ 0-250 □ 251-500 □ 501-2,000 □	2,001 plu	ıs				uct / service fulfillment?					
11.	Are customers required to leave a dep \square No \square Yes \square If Yes, $\%$ of deposit req		%							•		
12.	Return Policy: \square Full Refund \square Exch	nange On	lly 🗆 None									
13.	Do you have a refund policy for MC/Vis	sa/Disco	ver® Network S	Sales?			State:					
	Yes □ No If yes, check one:□ Exchange □ Store Credit □ MC/V	isa/Disc	over Network (Credit			v the transaction works, fron neet if necessary):	n order taki	ng to merch	ant fulfillment		
	If MC/Visa/Discover Network Credit, w submit credit transactions?				•							
	□ 0-3 □ 4-7 □ 8-14 □ Over 14											
14.	Advertising Method (Attach at least on											
	☐ Catalog ☐ Brochure ☐ Direct M☐ Internet ☐ Phone ☐ Newspan		☐ TV/Rac nals ☐ Other	lio								
	Marketing Materials required for Mail Orde	r, B to B,	Internet over				rdholder billing involve auto			Yes □ No		

MERCHANT PROCESSING APPLICATION AND AGREEMENT G11210(ia)

DBA Name:					Mercha	ant #:					Page 2 of	
		. 3	. COMPAN	IY HISTO	RY							
Date Business Started:		Prior Bankrup	tcies? 🗆 No	□Yes	□Ві	usiness and /	or 🗆	Persona	al			
TRADE RE	FERENCE	1				TR	ADE RI	FEREN	CE 2			
Vendor Name:				Vendor Name	:							
Address:				Address:								
City:		State:	Zip:	City:					State:	2	Zip:	
Contact Name:				Contact Name	ə:							
Contact Telephone:	Vendor A	cct. #:		Contact Telep	hone:			Vendor	Acct. #:			
			ERS / PAR	<u> </u>		CERS		100000				
OWNER / PARTI	NER / OFF	FICER 1	% Ownership:	Name: (First, II	II, Last)	OWNER	/ PART	NER / O	FFICER	2	% Ownership:	
Title:				Title:								
Home Address: (No P.O. Box)				Home Addres	s: (No I	P.O. Box)						
City:		State:	Zip:	City:					State:	7	Zip:	
Telephone #:	elephone #: Social Security #: Telephone #:							Social	Security	#:		
D.O.B.: DI #:	1		State:	D.O.B.:		DI #:					State:	
		5. SE	TTLEMENT	INFORM	ATI	0 N						
Deposit Bank:				Bank Contact	:							
Transit / ABA #:				Deposit Acco								
ACH Detail Flag: ☐ Individual ☐ Comb		-		-		DMATI	<u> </u>					
Network (Front End): ☐ Omaha ☐ Nort			NT/THIRD	PARITI	NFC	KMAII	ON					
Do you use any third party to store, proc		-		□ No								
If yes, give name/address:												
Please identify any Software used for sto	ring, transı	mitting, or proce	ssing Card Transa	actions or Auth	orizati	on Requests:						
INTERNET GATEWAY: First Data Glo	bal Gatewa	ay 🗆 Other:					Wii	eless Ne	etwork:			
PC/Internet Software				Quantit	у			lew	☐ Rent	☐ Lease	☐ Existing	
Terminal Model				Quantity						☐ Existing		
Printer Model										☐ Existing		
PIN Pad				Quantit	y		. 🗆	New	□ Rent	☐ Lease	☐ Existing	
Address		City		State	Z	Zip	Atten	tion:				
	7.	GRID INFO	DRMATION	- INTERI	NAL	USE ON	LY					
MC CREDIT MPG ID 8-position Alpha/Numeri		A CREDIT G ID	8-position Alpha/Nu		COVER EDIT MP	NETWORK G ID	8-pos	sition Alpha	a/Numeric	AL	JTHORIZATION GRID ID#:	
MC DEBIT MPG ID 8-position Alpha/Numeri		A DEBIT G ID	8-position Alpha/Nu		COVER BIT MPG	NETWORK i ID	8-pos	sition Alpha	a/Numeric	\neg		
MC CREDIT TIERED GRID ID 8-pos. Alpha/Numeric (Client	Use) TIE		os. Alpha/Numeric (C	Client Use) CRI	EDIT TIE	NETWORK RED GRID ID	8-pos. Alį	oha/Nume	ric (Client U		SER DEFINED GRID ID#:	
MC DEBIT TIERED GRID ID 8-pos. Alpha/Numeric (Client		A DEBIT RED GRID ID 8-po	os. Alpha/Numeric (C			NETWORK ED GRID ID	8-pos. Alj	oha/Nume	ric (Client U	se)		
GI1210(ia)			ANSACTIO	N INFOR	MAT	ION					GI1210(ia)	
		FINANCIAL DA)? (Must = 100%)	
Gross YEARLY Sales Volume (Cash + Credit + Debit + Check) Average YEARLY MasterCard/Visa/	\$		Average Master Discover Netwo (Estimate If Never F	rk Ticket		3	— Ir	nternet	nt/Swiped	I	% %	
	\$		Highest Ticket A	Amount	\$	S		lail Orde elephone			% %	
Seasonal? ☐ No ☐ Yes High Volume	Months On	en:						otal	Judi		100 %	

DBA Name:							Merc	chant #: _					Page 3 of
GI1210(ia)				. SERVIC									GI1210(ia)
				orization & (Transac	tion	ı Fees					
MasterCard and Visa Authorization & Capture Fee:	\$	(Per Item)		iscover® Netwo uthorization &		ee: \$		(Per	ltem)	Voice Aut	horizat		.75 (Per Item)
American Express ESA/Pass	Through Au	thorization:	S	(Per Item)	JCB Auth	orization	: \$_		(Per Ite	_{em)} Electronic	C AVS F	ee \$0	.05 (Per Item)
Other Item:		Ş	6	(Per Item)	Other Ite	m:	\$		(Per It	em) Voice AVS	S Fee	\$1	.95_ (Per Item)
SE #:				,	SE #:					ARU Fee		\$0	.75 (Per Item)
		 	iscella	neous Fees								Monthly	
☑ Dues and Assessments Char	geback Fee	\$_25.00 (Pe	er Item)	Retrieval Fee (12B Letter)	\$ 15.00	_ (Per Item) Re	eturn rans. Fee	\$	(Per Item)	PCI Se	rvice Fee	\$
Sales Transaction Fee \$	(Per Item)	Batch F	ee \$	(Per Item)	Earl	ly Termina	tion F	Fee \$ 300).00 _(O)	ne Time Fee)	eMerch Access	nantView s Fee	\$
EBT – Food Stamps \$ (Per Iter	n) #:		EBT Cash	Benefits \$	(Per	Item) Oth	er:			s	Custor	ner Service Fe	ee \$
•	,	Cotomor	_									Access Fee	\$
Annual Fee \$				ee \$		Ga	leway	/ Trans. Fee	÷ \$	(Per Item)	Charge	eback Plan	
Discover Network Other Item Rate		_ JCB Othe											 \$
Minimum Monthly Fee \$ 25.00		y Statement Fee	\$ 10.0							X Yes □ No	Other:		
Pass Visa Acquirer Processing Fee		sa Misuse orization Fee	(Yes □ N	Pass Visa Zo Floor Limit		es 🗆 No		s Visa Inter uirer Fee	national	X Yes □ No			\$
Pass MC Acquirer Acquirer Support Fee X Yes □	Pass M No Cross I		(Yes □ N	No Pass MC Na	itional Acq	uirer Bran	d Usa	age (NABU) Fee	X Yes □ No			
Dis	scount Fe	es (Based	on Gro	ss Sales Vo	olume)						F	leet	
		ard, Visa and				ions			Wric	tht Express:	0	ther Item Rate	e \$
•		unless any se								,			(per item)
MasterCard Accepta	nce		<u>Visa</u>	<u>Acceptance</u>					Voya	ager:			
☐ Accept MC Credit Trans	•			ot Visa Credit T		-			0	al %	0	than Itam Date	
☐ Accept MC Non-PIN Del		•	☐ Acce	ot Visa Non-PIN	N Debit Tra	ınsaction	s <u>onl</u>	<u>ly</u>	Qu	al	U	ther Item Rate	; ತ (per item)
Discover Network Ac ☐ Accept Discover Netwo	-		,								Tele	Check	
☐ Accept Discover Netwo		-											
•		Program Guide	-		mited acce	eptance.			□ S _i	olit Dial Lice	nse # [☐ MICR ☐ Wa	arranty ECA
□ Discount Collected □	Daily 🗆 Mo	onthly							SE N	Number			_
Tiered										Check Rates	& Fee	s □ Yes □ No)
	Discount	MPG TXN Fee				Discour	nt N	MPG TXN F		iry Rate			%
MC Qual Credit	9/	6 \$	VS Qua	l Credit			% \$	\$		iiiy nate			
MC Mid-Qual Credit	9/	6 \$	VS Mid-	-Qual Credit			% \$	\$	Dece	ember Risk Sur	charge		10 %
MC Non-Qual Credit	9/	6 \$	VS Non	-Qual Credit			% \$	\$	Per	TXN Fee			\$
MC Worldcard Qual	9/	6 \$	VS Rew	ards 1			% \$	\$	Mon	thly Minimum F	ee (Per	Location)	s 25.00
MC Worldcard Mid-Qual	9/		VS Rew	ards 2			% \$	\$	_	-	•	,	s 5.00
MC Worldcard Non-Qual	9/		1,00				2/ 4	•		Processing Fe			
MC Qual Debit	9/		VS Qua				% \$		Clie	nt Requested O	perator	Call (CROC)	\$ 2.50
MC Mid-Qual Debit MC Non-Qual Debit	9/			-Qual Debit -Qual Debit			% \$ % \$			Chargeback Fe		with ToloChook)	\$5.00
Discover Network Qual Credit	9,			er Network Qual [Dehit		% \$			y charged when e	mineu v	vitir relectivecky	
Discover Network Mid-Qual Credit	9,			er Network Mid-Q			% \$						
Discover Network Non-Qual Credit		6 \$		er Network Non-G			% \$						
ERR													
		on-Qual Fees			Discoun		Qual F					Discount	Non-Qual Fee
MC Qual Credit	%	%		al Credit		%				twork Qual Cr		%	%
MC Qual Debit ■ Pass Through Intercha	% nge – Incl	wdes Dues a	Visa Qua			%		% Disc	cover Ne	twork Qual De	DIT	%	%
Other Item Rate \$	nge – IIIC	ance butes a	na 455	Discount (Based on Gros	s			Disco (Based o	n Gross				Discount (Based on Gros
	item)	W0.0 1.5 "		Sales Volume)	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	.16 ::		Sales V		B1		10. "	Sales Volume) %
Other Volume Percent (Based on Net Volume) MC Qual Cree				%		al Credit			%	Discover Netw	letwork Qual Credit		
		MC Qual Debit			PIN Debi				/0	PISCOVEI INELW	JIN GU	ui Debit	%
Poor Through Dabit Mat	, Foco						. 14	,		Other: V-1	me D-	roont .	9/
Pass Through Debit Networl	rees			Other Item Ra	ile \$	(per	r item)	,		Other Volu	ine Per	cent	%

DBA Name:	Merchant #:	
Gl1210(ia) IO. SIGN	IATURE(S)	GI1210(ia)
Client certifies that all information set forth in this completed Merchant Processing A (Version Gl1210) and Confirmation Page, which is part of this Merchant Processing A further agrees that Client will not accept more than 20% of its card transactions via contrary information stated in Section 8, Transaction Information section above, you that section. This signature page also serves as a signature page to the Equipment for purposes of such Equipment Lease Agreement. Client authorizes Group ISO Mereferences, statements and other data contained herein and to obtain additional infornamed in this Merchant Processing Application. Client authorizes Group ISO Merch reporting agency bearing his/her personal credit worthiness, credit standing, credit (b) to contact all previous employers, personal references and educational institution processing your account application.	pplication (consisting of Sections 1-10), and by this reference incomail, telephone or Internet order. However, if your Application is a re authorized to accept transactions in accordance with the pt. Lease Agreement at Section 33, if selected, the undersigned Clirchant Services and Wells Fargo Bank, N.A. ("Bank") and their agreement from credit bureaus and other lawful sources, including pt. and Services and BANK and their agents (a) to procure information capacity, character, general reputation, personal characteristics ions. It is our policy to obtain certain information in order to very	orporated herein. Clier s approved based upo ercentages indicated i ent being the "Lessee gents to investigate th persons and companie ion from any consume , or mode of living, an erify your identity whil
By signing below, I represent that I have read and am authorized to sign and submit Card Acceptance Agreement ("Agreement"), and that all information provided herein Express Travel Related Services Company, Inc. ("AXP") and AXP's agents and Affilia about me personally, including by requesting reports from consumer reporting ager parties for any purpose permitted by law. I authorize and direct Group ISO Merchan entity above, of reports about me that they have requested from consumer reporting agencies the Application, the entity will be the Agreement and materials welcoming it, either AXP's standard Card acceptance program, which has different servicing terms (e.g., Merchant Services servicing program, the entity may be enrolled in AXP's standard Camerican Express Card for the purchase of goods and/or services, or otherwise independent.	is true, complete and accurate. I authorize Group ISO Merchant ates to verify the information in this application and receive and noies, and disclose such information to their agent, subcontracted the Services and AXP and AXP agents and Affiliates to inform me agencies. Such information will include the name and address of the services and administrative purposes. I understand that the to AXP's program for Group ISO Merchant Services to perform different speeds of pay). I understand that if the entity does not quard acceptance program, and the entity may terminate the Agree licating its intention to be bound, the entity agrees to be bound in the services and received and the entity agrees to be bound in the services.	Services and America d exchange informatio ors, Affiliates and othe directly, or through th f the agency furnishin upon AXP's approval or services for AXP or i ualify for the Group ISO ment. By accepting the by the Agreement.
You further acknowledge and agree that you will not use your merchant account an Internet Gambling Enforcement Act, 31 U.S.C. Section 5361 et seq, as may be amend Client agrees to all the terms of this Merchant Processing Application a	ded from time to time.	-
not take effect until Client has been approved and this Agreement has be Client's Business Principal/Officer:	een accepted by Group ISO Merchant Services and Ban	k.
Signature X		
Print Name of Signer	Title	Date
Signature X		
Print Name of Signer	Title	Date
Signature X		
Print Name of Signer	Title	Date
PERSONAL GUARANTEE: The undersigned guarantees to Group ISO Merchant S and any addendum thereto by Client, and in the event of default, hereby waives Not due and owing and costs associated with enforcement of the terms thereof. Group I enforce any other remedy before proceeding against the undersigned individual. The undersigned and shall bind the heirs, administrators, representatives and assigns a and Bank. The term of this guarantee shall be for the duration of the Merchant Proce thereto, and shall guarantee all obligations which may arise or occur in connection w to any termination. Personal Guarantee	ice of Default and agrees to indemnify the other parties, including SO Merchant Services and Bank shall not be required to first priss is a continuing guarantee and shall not be discharged or affecting be enforced by or for the benefit of any successor of Group ssing Application and Agreement and First Data Lease, if application	ng payment of all sum oceed against Client of ted by the death of th ISO Merchant Service able and any addendur
Signature X	Print Name:	Date
Personal Guarantee		
Signature X	Print Name:	Date
Accepted By Group ISO Merchant Services	Wells Fargo Bank, N.A., 1200 Montego Way, Walnut Cred	ek, CA 94598
Signature X	Signature X	
Signature A	Signature A	

_____ Title __

__ Date _

_____ Date____

CONFIRMATION PAGE

Please read the Merchant Processing Program Guide in its entirety. It describes the terms under which we will provide merchant processing services to you.

From time to time you may have questions regarding the contents of your Agreement with Bank and/or Processor or the contents of your agreement with TeleCheck. The following information summarizes portions of your Agreement in order to assist you in answering some of the questions we are most commonly asked.

- **I. Your discount rates are assessed** on transactions that qualify for certain reduced interchange rates imposed by MasterCard, Visa and Discover Network. Any transactions that fail to qualify for these reduced rates will be charged an additional fee (see Section 18 of the Card Processing Program Guide).
- **2. We may debit your bank account** from time to time for amounts owed to us under the Agreement.
- **3. There are many reasons** why a Chargeback may occur. When they occur we will debit your settlement funds or settlement account. For a more detailed discussion regarding Chargebacks, see Section 10.
- **4. If you dispute any charge or funding,** you must notify us within 45 days of the date of the statement where the charge or funding appears or should have appeared.

- **5. The Agreement limits our liability to you.** For a detailed description of the limitation of liability see Section 20.
- **6. We have assumed certain risks** by agreeing to provide you with Card processing. Accordingly, we may take certain actions to mitigate our risk, including termination of the Agreement, and/or hold monies otherwise payable to you (see Section 23, Term; Events of Default and Section 24, Reserve Account; Security Interest).
- **7. By executing this Agreement with us** you are authorizing us to obtain financial and credit information regarding your business and the signer and guarantors of the Agreement until all your obligations to us are satisfied.
- **8. The Agreement contains a provision** that in the event you terminate the Agreement early, you may be responsible for the payment of early termination fees as set forth in Section 35, Additional Fee Information.

9. Association Disclosure

Visa and MasterCard Member Bank Information: Wells Fargo Bank, N.A.

The Bank's mailing address is 1200 Montego Way, Walnut Creek, CA 94598, and its phone number is (925) 746-4143.

Important Member Bank Responsibilities:

Print Client's Rusiness Legal Name

GI1210(ia)

- The Bank is the only entity approved to extend acceptance of Visa and MasterCard products directly to a Merchant.
- b) The Bank must be a principal (signer) to the Merchant Agreement.
- c) The Bank is responsible for educating Merchants on pertinent Visa and MasterCard rules with which Merchants must comply; but this information may be provided to you by Processor.
- d) The Bank is responsible for and must provide settlement funds to the Merchant.
- e) The Bank is responsible for all funds held in reserve that are derived from settlement.

Important Merchant Responsibilities:

- Ensure compliance with cardholder data security and storage requirements.
- b) Maintain fraud and chargebacks below Association thresholds.
- c) Review and understand the terms of the Merchant Agreement.
- d) Comply with Association rules.

By its signature below, Client acknowledges that it received the complete Program Guide [Version GII210(ia)] including this confirmation).	consisting of 30 pages
Client further acknowledges reading and agreeing to all terms in the Program Guide, which shall be incorporated ir Jpon receipt of a signed facsimile or original of this Confirmation Page by us, Client's Application will be processed.	nto Client's Agreement.
Client understands that a copy of the Program Guide is also available for downloading from the Internet at:	
http://www.groupiso.com	
NO ALTERATIONS OR STRIKE-OUTS TO THE PROGRAM GUIDE WILL BE ACCEPTED AND, IF MADE, ANY DR STRIKE-OUTS SHALL NOT APPLY.	SUCH ALTERATIONS
Client's Business Principal: Signature (Please sign below):	
X	Date
Please Print Name of Signer	

28